



School District of Onalaska Board of Education Regular Meeting Minutes Monday, November 11, 2019

President Ann Garrity called the Onalaska Board of Education regular meeting to order on Monday, November 11, 2019 at 6:00 p.m. in the Board Room at 237 2nd Ave S, Onalaska, WI.

1. **ROLL CALL:**

Members Present - Shawn McAlister, Mark Cassellius, Jim Driscoll, Tim Smaby, Heather Sysimaki, and Ann Garrity.

Excused Absent - Brian Haefs.

Administrators/Directors Present - Todd Antony, Kent Ellickson, Fayme Evenson, Jared Schaffner, Laurie Enos, Jed Kees, Amy Russ, Clover Schmitt, Todd Saner and Kristen Fay.

Others Present - Stephanie Andresen, Adam Stevens, Barb Skogen, and Dave Skogen.

Student Representative - Henning Hanson.

2. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG:** President Garrity led the group in the reciting of the Pledge of Allegiance.

3. **READING OF THE MISSION STATEMENT:** Mark Cassellius read the School Board Mission Statement.

4. **PUBLIC NOTICE:** Public notice was given to the requesting news media. The agenda was posted in school district buildings, city hall, the Omni Center, the public library, and on the district website.

5. **APPROVAL OF AGENDA:** *Motion by T. Smaby, second by S. McAlister, to approve the agenda as published. Motion carried unanimously.*

6. **APPROVAL OF MINUTES:** *Motion by H. Sysimaki, second by T. Smaby, to approve the October 28, 2019 regular meeting minutes and the November 5, 2019 development meeting minutes. Motion carried unanimously.*

7. **PUBLIC INPUT:** There were no public speakers.

8. **DONATION PRESENTATION:** Stephanie Andresen and Adam Stevens from Brilliant Bodywork were in attendance to present a check for \$500.00 for student lunch funds.

9. **WI ASSOCIATION OF SCHOOL BOARDS (WASB) BUSINESS HONOR ROLL RECOGNITION:** The Board recognized Barb & Dave Skogen/Festival Foods for their contributions to the community and recognition in the WASB Business Honor Roll.

10. **STUDENT REPRESENTATIVE AND BUILDING ADMINISTRATOR REPORTS:**
The student representative and building administrators gave an update on:
 - A. School progress on Board goals and initiatives
 - B. Recent and upcoming school activities

11. **DONATIONS/GRANT ACCEPTANCES:** *Motion by M. Cassellius, second by J. Driscoll to approve a donation of fabric to the OHS Green Council from Melissa Stell, and a \$5,000 donation from the Mini Donut Foundation for social/emotional materials for Northern Hills Elementary. Motion carried unanimously.*

12. **WI STUDENT ASSESSMENT SYSTEM (WSAS) RESULTS:** Fayme Evenson shared for Board information the WSAS results that support Board goal area #2.

13. **DATA RETREAT REPORTS:** Fayme Evenson, Jared Schaffner, and Jed Kees updated the Board on the high school & middle school data retreat, which was designed to analyze assessment data, 2018-19 goal attainment, and to develop building goals for 2019-20.

14. **REVISIONS TO 2019-20 BUDGET:** *Motion by M. Cassellius, second by J. Driscoll, to approve revisions to the 2019-20 budget. Roll call vote: T. Smaby - yes; J. Driscoll - yes; H. Sysimaki - yes; M. Cassellius - yes; S. McAlister - yes; A. Garrity - yes. Motion carried unanimously.*

15. **2020-21 BUDGET TIMELINE:** Kent Ellickson presented the 2020-21 budget timeline for Board information.

16. **PERSONNEL REPORT:** Administration presented the personnel report for Board approval:
 - A. RETIREMENT REQUEST - HOURLY STAFF - **Carl Gunderson**, 1.0 FTE head custodian at Irving Pertzsch Elementary, effective February 28, 2020.

 - B. RESIGNATION REQUEST - CERTIFIED STAFF - **Megan Guepfer**, kindergarten teacher at Eagle Bluff Elementary, effective November 1, 2019 and subject to the \$1,000 penalty.

 - C. NEW EMPLOYEE - HOURLY STAFF - **Mai Yang** to fill the .533 FTE limited term special education paraprofessional position at Northern Hills Elementary effective November 12, 2019 at \$16.86 per hour, contingent on certification from the WI DPI, and through the end of the 2019-20 school year. This position was vacated by the resignation of Katherine Jackson.

 - D. CURRICULUM PROJECT - 20 hours each for **Erin Lucas, Gwen Parr, Stephanie Reuter, Steven Christianson, Rachel Pollock, Traci Breit, Karlene Englerth, Maleah Mumm, and Colleen Young** for the creation of PBIS lessons throughout the year at the middle school. 20 hours x 9 at \$22.00/hour = \$3,960. This project is to be funded from the 2019-20 district curriculum development budget.

E. CO-CURRICULAR CONTRACTS -

1. **Brock Gnad**t, varsity boys' hockey asst. coach, \$3,440.
2. **Pat Sullivan**, VR girls' basketball head coach, \$3,440.
3. **Jalen Zubich**, JV boys' basketball head coach, \$3,440.

F. UNPAID LEAVE POLICY 3430/4430 -

1. **Julie Fischer**, paraprofessional at Eagle Bluff Elementary, December 17-18, 2019.
2. **Michelle Beahm**, teacher at Irving Pertzsch Elementary, approx. December 11, 2019 - February 5, 2020.

Motion by J. Driscoll, second by H. Sysimaki, to approve the personnel report. Motion carried unanimously.

17. **BOARD MEMBER RECOGNITION:** The Board recognized Tim Smaby for receiving Award Level 2 from the WI Association of School Boards.
18. **SECOND BOARD MEETING IN DECEMBER:** *Motion by M. Cassellius, second by H. Sysimaki, to cancel the December 23, 2019 Board meeting and to release necessary checks prior to January 1, 2020 to ensure timely payments. Motion carried unanimously.*
19. **COMMUNICATIONS:**
 - A. NOTICE OF SCHOOL BOARD ELECTION - Terms of Board members Jim Driscoll and Tim Smaby will expire in April 2020. Class "A" legal notices will be published in the Coulee Courier and the La Crosse Tribune on Friday, November 15, 2019. Citizens interested in running for the Board need to circulate nomination papers and file campaign registration statement and declaration of candidacy no earlier than December 1, 2019 and no later than 5:00 p.m. January 7, 2020.
 - B. 2020 State Education Convention - Board members discussed attendance at the 2020 State Education Convention scheduled for January 22-24, 2020.
20. **CONSENT AGENDA:** *Motion by H. Sysimaki, second by M. Cassellius, to approve the following under the consent agenda:*
 - A. *Budgetary Disbursements – October 30, 2019 Funds 10, 21, and 27. Computer checks 150840 - 150844. November 7, 2019 Funds 10, 21, 27 and 50. ACH checks. Computer checks 150849 - 150910.*
 - B. *Activity Disbursements – November 7, 2019 Fund 60. Computer checks 15383-15384.*
 - C. *Payroll – November 1, 2019.*

Motion carried unanimously.
21. **CLOSED SESSION:** *Motion by T. Smaby, second by M. Cassellius, to convene in closed session, pursuant to s. 19.85(1)(a)(f) and 118.125 of the Wisconsin Statutes, to evaluate and act on a student disciplinary matter. The Board will take any action required in closed session. The Board will entertain a motion to adjourn the meeting at the conclusion of closed session. Roll call vote: M. Cassellius - yes; J. Driscoll - yes; S. McAlister - yes; T. Smaby - yes; H. Sysimaki - yes; A. Garrity - yes. Motion carried unanimously. Convened to closed session at 7:25 p.m.*
22. **ADJOURN:** *Motion by T. Smaby, second by J. Driscoll, to adjourn at 8:21 p.m. Motion carried unanimously.*

Respectfully submitted by Kristen Fay, Board Secretary

Ann Garrity, Board President

BH/kjf

Brian Haefs, Board Clerk