

SCHOOL DISTRICT OF ONALASKA
237 2ND AVE S, ONALASKA, WI 54650

BOARD OF EDUCATION REGULAR MINUTES August 13, 2018

President Ann Garrity called the Onalaska Board of Education regular meeting to order on Monday, August 13, 2018 at 6:00 p.m. in the Board Room at 237 2nd Ave S, Onalaska, WI 54650.

1. **ROLL CALL:**

Members Present – Mark Cassellius, Tim Smaby, Deanna Verdon, Jim Driscoll, Brian Haefs and Ann Garrity.

Excused Absent – Heather Sysimaki.

Administrators/Directors Present – Fran Finco, Kent Ellickson, Roger Fruit, Charlie Ihle, Jared Schaffner, Lish Olson, Jed Kees, Amy Russ, Clover Schmitt, Todd Saner, Sonya Ganther and recording secretary Kristen Fay.

Others Present – Casey Miller and Brittany Bakalars

2. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG:** President Garrity led the group in the reciting of the Pledge of Allegiance.

3. **READING OF THE MISSION STATEMENT:** Tim Smaby read the School Board Mission Statement.

4. **PUBLIC NOTICE:** Public notice was given to the requesting news media. The agenda was posted in school district buildings, city hall, the Omni Center, the public library, and on the district web site.

5. **APPROVAL OF AGENDA:** *Motion by T. Smaby, second by B. Haefs, to approve the agenda with the removal of item 19-G. Motion carried unanimously.*

6. **APPROVAL OF MINUTES:** *Motion by B. Haefs, second by J. Driscoll, to approve the July 23, 2018 regular meeting minutes. Motion carried unanimously.*

7. **PUBLIC INPUT:** There were no public speakers.

8. **DONATION RECOGNITION:**

A. The Board recognized Burn Boot Camp La Crosse North for a collection of school supplies for district students. Casey Miller and Brittany Bakalars of Burn Boot Camp La Crosse North were in attendance.

B. The Board recognized high school senior Josh Beach for a collection of school supplies for district students which Josh spearheaded during the July show choir camp.

9. **GRANT ACCEPTANCE:**

A. *Motion by D. Verdon, second by T. Smaby, to accept a \$99,950 School Safety Grant from the WI Department of Justice to upgrade classroom locks and install door monitoring devices. Motion carried unanimously.*

B. *Motion by D. Verdon, second by T. Smaby, to accept a \$58,860 Mental Health Services Grant from the WI Department of Public Instruction to improve mental health services to students. Motion carried unanimously.*

10. **GRANT APPLICATION REQUEST:** *Motion by T. Smaby, second by M. Cassellius, to apply for a State of WI Department of Justice Security Grant for up to approximately \$100,000. Motion carried unanimously.*
11. **2018-19 BUDGET:** *Motion by D. Verdon, second by B. Haefs, to approve the 2018-19 budget for publication. Motion carried unanimously.*
12. **2018-19 HANDBOOKS:** *Motion by B. Haefs, second by J. Driscoll, to approve the following 2018-19 handbooks: High School Activities Handbook, Middle School Activities Handbook, Co-Curricular Staff Handbook, Middle School Student Handbook, Northern Hills Elementary Student Handbook, Eagle Bluff Elementary Student Handbook and the Irving Pertzsch Elementary Student Handbook. Motion carried unanimously.*
13. **DISTRICT ACCEPTABLE USE POLICY:** *Motion by T. Smaby, second by D. Verdon, to approve the District Acceptable Use Policy. Motion carried unanimously.*
14. **2018-19 HIGH SCHOOL CO-CURRICULAR OVERNIGHT TRIPS:** *Motion by M. Cassellius, second by B. Haefs, to approve the co-curricular overnight trips for the 2018-19 school year. Motion carried unanimously.*
15. **EDUCATION FOR EMPLOYMENT:** *Motion by T. Smaby, second by M. Cassellius, to approve the Education for Employment report. Motion carried unanimously.*
16. **IN-SERVICE ACTIVITIES:** Roger Fruit updated the Board on the back-to-school in-service activities for the 2018-19 school year.
17. **REFERENDUM DECISION:**
 - A. *Motion by T. Smaby, second by D. Verdon, to approve Resolution 2018-005 authorizing the school district budget to exceed the revenue limit for five years for non-recurring purposes. Roll call vote: B. Haefs – yes; D. Verdon – yes; J. Driscoll – yes; M. Cassellius – yes; T. Smaby – yes; A. Garrity – yes. Motion carried unanimously.*
 - B. *Motion by B. Haefs, second by J. Driscoll, to approve Resolution 2018-006 providing for a referendum election on the question of the approval of a resolution authorizing the school district budget to exceed revenue limit for five years for non-recurring purposes. Roll call vote: T. Smaby – yes; D. Verdon – yes; B. Haefs – yes; M. Cassellius – yes; J. Driscoll – yes; A. Garrity – yes. Motion carried unanimously.*
18. **BOARD POLICY REVIEW:** The Board and administration reviewed the Neola-revised Board Policies for a first reading and Board consideration.
19. **PERSONNEL REPORT:**
 - A. RETIREMENT REQUEST – HOURLY STAFF – **Patricia Secor**, school nutrition cook, effective July 23, 2018.
 - B. NEW EMPLOYEES – CERTIFIED STAFF –
 1. **Jazmyn Fredrickson** to fill the 1.0 FTE EL teacher position at Northern Hills Elementary effective August 27, 2018 at BA 0, \$40,431. This is a newly created position.

2. **Scott Martin** to fill the 1.0 FTE Technology Education teacher position at the middle school effective August 27, 2018 at MA 12, \$55,158, with unpaid days of October 16-19, 2018 and contingent on certification from the WI DPI and release from the La Crescent-Hokah School District. This position was vacated by the resignation of Paul Hughes.
3. **Emily Maxwell** to fill the 1.0 FTE Language Arts teacher position at the middle school effective August 27, 2018 at BA 12, \$43,185, and contingent on release from the School District of West Salem. This position was vacated by the transfer of Megan Ulrich.
4. **Allecia Kruser** to fill the .6875 FTE K-1 art teacher position elementary-wide effective August 27, 2018 at BA 0, \$27,796. This position was vacated by the resignation of Shelly Wolter-Reinders.
5. **Alix Travline** to fill the 1.0 FTE English learners teacher position at Eagle Bluff Elementary effective August 27, 2018 at MA 0, \$49,615 and contingent on certification from the WI DPI and release from the Minneapolis Public Schools. This position was vacated by the resignation of Katie Kusilek.

C. NEW EMPLOYEES – HOURLY STAFF –

1. **Kristian Hammer** to fill the 1.0 FTE special education paraprofessional position at the middle school effective August 27, 2018 at \$16.46 per hour. This position was vacated by Leona Bournes.
2. **Clifford Amundson** to fill the 1.0 FTE 260-day attendance secretary position at the middle school effective August 14, 2018 at \$20.25 per hour. This position was vacated by the transfer of Melissa de Boer.
3. **Renee Crick** to fill the 1.0 FTE special education paraprofessional position at Northern Hills Elementary effective August 27, 2018 at \$16.46 per hour and contingent on certification from the WI DPI. This position was vacated by the transfer of Donna Schafer.
4. **Brenda Malone** to fill the 1.0 FTE special education paraprofessional position at Eagle Bluff Elementary effective August 27, 2018 at \$16.46 per hour. This position was vacated the transfer of Kristin Oyer.
5. **Morgan Hoff** to fill the .533 FTE regular education paraprofessional position at the middle school effective August 27, 2018 at \$15.93 per hour. This position was vacated by the transfer of Laurie Lachecki.
6. **Stephanie Battaglia** to fill the 1.0 FTE special education paraprofessional position at the middle school effective August 27, 2018 at \$16.46 per hour and contingent on certification from the WI DPI. This is a newly created position.
7. **Magdalene Strittmater** to fill the .567 FTE regular education paraprofessional position at the middle school effective August 27, 2018 at \$15.93 per hour. This position was vacated by the resignation of Britton Unverzagt.
8. **Erin Dillman** to fill the 1.0 FTE regular education paraprofessional position at Irving Pertzsch Elementary effective August 27, 2018 at \$15.93 per hour. This position was vacated by the retirement of Carol Ladwig.
9. **Janet Weihrouch** to fill the 1.0 FTE health paraprofessional position at the middle school effective August 27, 2018 at \$16.46 per hour. This position was vacated by the transfer of Jennifer Bergman.

- D. NEW EMPLOYEE – LIMITED TERM GROUNDSKEEPER – **Orin Middlein** as a limited term groundskeeper effective August 16, 2018 through October 27, 2018 at \$15.12 per hour, with the possibility of an extension if sporting events run into November 2018. Approximate hours per week is 40.
- E. NEW EMPLOYEES – EDUCATOR EFFECTIVENESS COACHES –
1. **Bob Ratigan** as an Educator Effectiveness Coach for the 2018-19 school year only. Position is a maximum of 6 hours of coaching per teacher per year at \$50.00 per hour. Training will be paid at \$100.00 per day.
 2. **Janet Rundle** as an Educator Effectiveness Coach for the 2018-19 school year only. Position is a maximum of 6 hours of coaching per teacher per year at \$50.00 per hour. Training will be paid at \$100.00 per day.
 3. **Maureen Pabst** as an Educator Effectiveness Coach for the 2018-19 school year only. Position is a maximum of 6 hours of coaching per teacher per year at \$50.00 per hour. Training will be paid at \$100.00 per day.
- F. POSITION CREATION – 1.0 FTE District Math Instructional Coach, for the 2018-19 school year only.
- ~~G. CONTINUING POSITION – **Aaron Matuszeski** to fill the District Strength Coach position at the high school for up to 15 hours per week for 40 weeks at \$15.00 per hour = \$9,000, for the 2018-19 school year. Funding will be split between the district and the Onalaska Hilltopper Athletic Booster Club, Inc. The longevity of the position will be dependent on future funding.~~
- H. MIDDLE SCHOOL HALL MONITOR – **Audrey Martin** as the middle school hall monitor at \$8.50 per hour, effective September 4, 2018 for the 2018-19 school year only.
- I. EXTENDED CONTRACTS –
1. **Bridgett Hubbard**, high school business education teacher, 1/16 contract for scholarship work at \$3,239.19.
 2. **Ben Heiser**, high school technology education teacher, 1/8 contract for an extra class period for one semester for the Fab Lab, \$7,306.26.
 3. **Tim Hoehn**, high school math teacher, 1/8 contract for an extra class period for two semesters at \$7,304.88.
 4. **Tony Ferries**, high school science teacher, 1/16 contract for an extra class period for one semester at \$3,283.25.
 5. **Brian Wopat**, high school French teacher. 1/8 contract for an extra class period for two semesters at \$7,505.13.
 6. **Rebecca Chaouki**, middle school teacher, 27 minutes daily for 176 days for a math overload at \$2,887.00.
 7. **Maureen Trim**, school psychologist, not to exceed 8 hours for Child Find Screenings on August 21, 2018 and December 12, 2018 at \$37.39 per hour = \$299.12.
 8. **Kelly Peterson**, school psychologist, not to exceed 8 hours for Child Find Screenings on August 21, 2018 and December 12, 2018 at \$39.50 per hour = \$316.00.
 9. **Gloria Grode**, school psychologist, not to exceed 8 hours for Child Find Screenings on August 21, 2018 and December 12, 2018 at \$42.25 per hour = \$338.00.

10. **Brianna Gibbs**, early childhood teacher, not to exceed 8 hours for Child Find Screenings on August 21, 2018 and December 12, 2018 at \$32.68 per hour = \$261.44.
 11. **Mary Wirkus**, speech and language pathologist, not to exceed 8 hours for Child Find Screenings on August 21, 2018 and December 12, 2018 at \$40.21 per hour = \$321.68.
 12. **Megan Bonnell**, speech and language pathologist, not to exceed 8 hours for Child Find Screenings on August 21, 2018 and December 12, 2018 at \$32.68 per hour = \$261.44.
 13. **Emily Perry**, special education teacher, not to exceed 8 hours for Child Find Screenings on August 21, 2018 and December 12, 2018 at \$32.68 per hour = \$261.44.
 14. **Rikki Kazda**, school psychologist, not to exceed 3 hours for Child Find Screenings on August 21, 2018 and December 12, 2018 at \$39.50 per hour = \$118.50.
- J. STAFF DEVELOPMENT PRESENTER PAY REQUESTS –
1. **Lorie Peterson** (16 preparation hours, 20 presentation hours, and 2 hours of materials preparation) to present a year-long class, *Implementing the Math Practice Standards*, to elementary teaching staff. 20 presentation hours x \$46.26/hour + 16 preparation hours each at \$22/hour + 2 materials preparation hours each at \$10/hour = \$1,297.20. This is to be funded through 2018-19 district staff development funds.
 2. **Lorie Peterson** and **Miranda Flock** (8 preparation hours each at \$22/hour and 12 presentation hours each at \$46.26/hour and \$28.74/hour, and 2 materials preparation hours each) to present a year-long workshop, *Best Practices @ Tier 1*, to district teaching staff throughout the 2018-19 school year. 16 preparation hours total x \$22/hour + 24 presentation hours total x \$46.26/hour and \$28.74/hour + 4 materials preparation hours total x \$10/hour = \$1,292.00. This is to be funded through 2018-19 district staff development funds.
- K. 2018-19 CURRICULUM PROJECTS –
1. 10 hours each for District-wide Elementary Math Leaders (**Jennifer Carson, Sarah Simmons, Chris Schams, Katie Wrobel, Lorie Peterson, and Kelly McMahon**) to complete parent/family communication and engagement strategies by grade level. 10 hours x 6 at \$22.00/hour = \$1,320.00. This project is to be funded from the 2018-19 district curriculum development budget.
 2. 8 hours each for District-wide Elementary Science Leaders (**Lorie Peterson, Kim Eiken, Shannon Roesler, Lorie Berget, Rachel Lee, Kristy Schellenger, Kathryn Bottcher, Shanon Rodenberg, Todd Meyer and Shelly Pederson**) to create learning outcomes/targets and assessments that focus on one of the Wisconsin Science Standards Science and Engineering Practices throughout their grade-level FOSS kits. 8 hours x 10 at \$22.00/hour = \$1,760.00. This project is to be funded from the 2018-19 district curriculum development budget.
- L. ADDITIONAL PARAPROFESSIONAL HOURS – REGISTRATION AUGUST 15-16, 2018 –
1. Northern Hills – Up to 16 hours for **Natalie McGarry** and **Donna Schafer** at their regular hourly rate.
 2. Eagle Bluff – Up to 16 hours for **Tiffany McGathy** at her regular hourly rate.
 3. Irving Pertzsch – Up to 12 hours for **Jennifer Zeps** and **Carol Hagen** at her regular hourly rate.

4. High School – Up to 11 hours for **Sue Brewer** and **Julie Arroyo** at their regular hourly rate.
 5. Middle School – Up to 12 hours for **Joanna Lema, Michelle Rinartz, Holly Hackner, Jeni Hinitt, Linda Steine, Trish Johnson, So Young Platt, and Sara Stelloh**; Up to 6 hours for **Julie Arroyo** at their regular hourly rate.
- M. CO-CURRICULAR RESIGNATION – Ashlee Gordon, 7th grade asst. volleyball coach, effective August 9, 2018.
- N. CO-CURRICULAR CONTRACT MODIFICATION – **Teagan Ziegler**, from gymnastics head coach, \$5,000 to gymnastics co-head coach, \$4,110.
- O. CO-CURRICULAR CONTRACTS –
1. **Maleah Mumm**, 8th grade volleyball head coach, \$1,800.
 2. **Terilynne Burdreau**, varsity volleyball asst. coach, \$2,150.
 3. **Karyssa Symons**, VR volleyball head coach, \$2,150.
 4. **Mary Meisner**, JV volleyball head coach, \$2,150.
 5. **Tony Degaetano**, JV football head coach, \$2,795.
 6. **John Bushman**, varsity football asst. coach, as needed, ½ contract, \$1,397.50.
 7. **Austin Meier**, varsity football asst. coach, as needed, ½ contract, \$1,397.50.
 8. **Thomas Fortier**, HS cross country asst. coach, \$2,150.
 9. **Hana Schauf**, HS cross country asst. coach, \$2,150.
 10. **Mary (Therese) Waltz**, HS girls' tennis coach, as needed, \$1,935.
 11. **Ashlee Gordon**, 7th grade volleyball head coach, \$1,800.
 12. **Kelly Schams**, gymnastics co-head coach, \$4,110.
 13. **Jim Haskins**, 7th grade football asst. coach, \$1,575.
 14. **Dave McCarthy**, MS girls' tennis coach, \$1,975.
 15. **Brett Schwanke**, MS golf coach, \$1,800.
- P. RESIGNATION NOTIFICATIONS – HOURLY STAFF –
1. **Britton Unverzagt**, .567 FTE regular education paraprofessional at the middle school, effective July 27, 2018.
 2. **Julie Janke**, LTE groundskeeper, effective August 15, 2018.
 3. **Melanie Roesler**, 1.0 FTE special education paraprofessional at the high school, effective August 3, 2018.
 4. **Kirsten Gustafson**, .533 FTE special education paraprofessional at the middle school, effective August 24, 2018.

Motion by J. Driscoll, second by B. Haefs, to approve the personnel report. Motion carried unanimously.

20. **QUARTERLY FINANCIAL REPORT:** Kent Ellickson presented the quarterly financial report for the period ending June 30, 2018 for Board information.

21. **CONSENT AGENDA:**

Motion by B. Haefs, second by T. Smaby, to approve the following under the consent agenda:

- A. *Budgetary Disbursements – July 26, 2018 Funds 10 and 21. Computer checks 147253 – 147260. July 30, 2018 PCard Funds 10, 21 and 27. Wire transfer checks. August 10, 2018 Funds 10 and 27. Computer checks 147261 – 147265. August 14, 2018 Funds 10, 21, 27 and 50. ACH checks. Computer checks 147266 – 147400. Void check 147024.*
- B. *Activity Disbursements – August 14, 2018 Fund 60. Computer checks 15270 – 15272.*
- C. *Payroll – July 27, 2018 and August 10, 2018.*
- D. *LTE Employee – Televising Board of Education Meetings – **Sam Lakmann**, 12 hours max. at \$8.25 per hour for July/August 2018.*

Motion carried unanimously.

22. **ADJOURN:** *Motion by B. Haefs, second by T. Smaby, to adjourn at 7:02 p.m. Motion carried unanimously.*

Respectfully,

Ann Garrity, Board President

Brian Haefs, Board Clerk

BH/kjf