



School District of Onalaska Board of Education Regular Meeting Minutes Monday, June 10, 2019

President Ann Garrity called the Onalaska Board of Education regular meeting to order on Monday, June 10, 2019 at 6:00 p.m. in the Board Room at 237 2nd Ave S, Onalaska, WI 54650.

1. **ROLL CALL:**

Members Present – Shawn McAlister, Mark Cassellius, Tim Smaby, Heather Sysimaki, and Ann Garrity.

Excused Absent – Jim Driscoll and Brian Haefs.

Administrators/Directors Present – Fran Finco, Kent Ellickson, Roger Fruit, Jared Schaffner, Laurie Enos, Jed Kees, Amy Russ, Clover Schmitt, Todd Saner, Sonya Ganther, and recording secretary Kristen Fay.

Others Present – John Horman and Ashley Nowak.

2. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG:** President Garrity led the group in the reciting of the Pledge of Allegiance.

3. **READING OF THE MISSION STATEMENT:** Mark Cassellius read the School Board Mission Statement.

4. **PUBLIC NOTICE:** Public notice was given to the requesting news media. The agenda was posted in school district buildings, city hall, the Omni Center, the public library, and on the district web site.

5. **APPROVAL OF AGENDA:** *Motion by T. Smaby, second by M. Cassellius, to approve the agenda as published. Motion carried unanimously.*

6. **APPROVAL OF MINUTES:** *Motion by H. Sysimaki, second by T. Smaby, to approve the May 28, 2019 regular meeting minutes. Motion carried unanimously.*

7. **PUBLIC INPUT:** There were no public speakers.

8. **DONATIONS/GRANT ACCEPTANCES:** *Motion by H. Sysimaki, second by S. McAlister, to approve a \$4,500 donation from the Onalaska Hilltopper Athletic Booster Club to support a strength and conditioning coach. Motion carried unanimously.*

9. **BUILDING ADMINISTRATOR REPORTS:**

Building administrators gave an update on:

- A. School progress on Board goals and initiatives
- B. Recent and upcoming school activities

10. **CSI (CONTINUOUS SCHOOL IMPROVEMENT) REPORTS:**

- A. *Motion by H. Sysimaki, second by T. Smaby, to approve the Equity CSI report pending any budgetary considerations. Motion carried unanimously.*

- B. *Motion by T. Smaby, second by S. McAlister, to approve the Literacy CSI report pending any budgetary considerations. Motion carried unanimously.*
11. **EIGHTH GRADE PROMOTION/RETENTION:** Jed Kees presented the middle school eighth grade promotion/retention information to the Board.
12. **2019-20 HIGH SCHOOL STUDENT HANDBOOK:** *Motion by H. Sysimaki, second by M. Cassellius, to approve the 2019-20 high school student handbook. Motion carried unanimously.*
13. **2019-20 CESA PROGRAMS AND SERVICES 2019-20:** *Motion by M. Cassellius, second by H. Sysimaki, to enter into a contract with CESA 6 for SEEDS4Schools Support at \$6,232.75. Motion carried unanimously.*
14. **INDEPENDENT CONTRACTOR AGREEMENT FOR 2019-20:** *Motion by H. Sysimaki, second by S. McAlister, to enter into an independent contractor agreement for 2019-20 for Shannon Sebion, occupational therapy services, \$62.25 per hour, not to exceed 25 hours per week. Motion carried unanimously.*
15. **2019-20 PRE-KINDERGARTEN PROGRAM PARTNER CONTRACTS:**
- A. *Motion by T. Smaby, second by H. Sysimaki, to approve the Pre-K partner contract for the 2019-20 school year. Motion carried unanimously.*
- B. *Motion by H. Sysimaki, second by M. Cassellius, to approve the 2019-20 Pre-K partners: Christian Chapel Daycare, Children’s Tree House, Creative Child, First Lutheran Preschool, Gentle Lambs, Grandma’s Arms and YMCA North, and to enter into agreements with them. Motion carried unanimously.*
16. **BOARD POLICY:** *Motion by H. Sysimaki, second by T. Smaby, to approve the Neola Board Policy revisions. Motion carried unanimously.*
17. **PERSONNEL REPORT:** Administration presented the personnel report for Board approval:
- A. RESIGNATION REQUEST – CERTIFIED STAFF – **Tim Hoehn**, math teacher at the high school, effective the end of the 2018-19 school year.
- B. NEW EMPLOYEES – CERTIFIED STAFF –
1. **Ashley Cordes** to fill the 1.0 FTE 3rd grade teacher position at Eagle Bluff Elementary effective August 26, 2019 at BA 0, \$41,418. This position was vacated by the resignation of Olivia Freeberg.
2. **Kathryn Dickinson** to fill the 1.0 FTE 2nd grade teacher position at Northern Hills Elementary effective August 26, 2019 at BA 12+, \$44,739, and contingent on release from the Sparta Area School District. This position was vacated by the transfer of Lorie Berget.
3. **Anika Paaren-Sdano** to fill the 1.0 FTE district literacy specialist position effective August 26, 2019 at MA 30, \$59,000, and contingent on release from the School District of La Crosse. This position was vacated by the resignation of Jen Rasmussen.
- C. POSITION CREATION – 1.0 FTE Pre-Kindergarten/special education teacher at Eagle Bluff Elementary.

- D. POSITION DELETION - .50 FTE special education teacher at Eagle Bluff Elementary.
- E. SUMMER SCHOOL CONTRACTS – Administration presented additional 2019 elementary, middle, and high school summer school contracts and revisions for Board approval.
- F. EXTENDED CONTRACT JUNE 2019 – 16 hours for **Lorie Peterson**, math coach, to lead data retreat, pacing guide and spreadsheet creation with math leaders on June 17 and 19, 2019, and 8 hours for co-leading mentor training on June 20, 2019. 24 total hours at \$46.26/hour = \$1,110.24.
- G. 2019-20 CURRICULUM PROJECT – 8 hours each for **John Horman**, **Colleen Young** and **two staff TBD** for Equity Team planning and preparation for 2019-20 team responsibilities and a proposed 2019-20 equity audit. 32 hours at \$22.00/hour = \$704.00. This project is to be funded from the 2019-20 district curriculum development budget.
- H. LTE DATA SERVICES ASSISTANCE JUNE 2019 – **RaghuRam Prasad** and **Ricky Cheng**, not to exceed 25 hours each at \$8.25 per hour for Chromebook deployment.
- I. LTE DATA SERVICES ASSISTANCE JULY/AUGUST 2019 – **RaghuRam Prasad** and **Ricky Cheng**, not to exceed 25 hours each at \$8.25 per hour for Chromebook deployment; **Jason Rutz**, not to exceed 100 hours each at \$8.25 per hour for elementary teacher workstation deployment.
- J. ADDITIONAL PARAPROFESSIONAL HOURS JUNE 2019 –
For student transportation supervision –
1. **Jeri Delaney** – 5 days x .75 hours at \$16.46/hr = \$61.73.
 2. **Zach Bieze**, 5 days x .75 hours at \$16.46/hr = \$61.73.
- K. ADDITIONAL PARAPROFESSIONAL HOURS JULY/AUGUST 2019 –
For student transportation supervision –
1. **Jeri Delaney** – 1 day x .75 hours at \$16.86/hr = \$12.65.
 2. **Zach Bieze**, 1 day x .75 hours at \$16.86/hr = \$12.65.
 3. **Leann Stuart**, 12 days x 1.5 hours at \$16.86/hr = \$303.48.
- L. CO-CURRICULAR RESIGNATION – **Mary Meisner**, JV volleyball coach, effective June 4, 2019.
- M. RESIGNATION NOTIFICATIONS – HOURLY STAFF –
1. **Chad McFarlane**, 1.0 FTE special education paraprofessional at the middle school, effective June 6, 2019.
 2. **Hope Anderson**, .80 FTE special education paraprofessional at Eagle Bluff Elementary, effective June 6, 2019.
 3. **Larry Adams**, 4 hour per day school nutrition employee, effective June 5, 2019.
 4. **Laurie Lachecki**, .60 FTE Pre-Kindergarten paraprofessional at Northern Hills Elementary, effective June 6, 2019.

Motion by H. Sysimaki, second by M. Cassellius, to approve the personnel report. Motion carried unanimously.

18. **CONSENT AGENDA:** *Motion by M. Cassellius, second by T. Smaby, to approve the following under the consent agenda:*
- A. *Budgetary Disbursements – May 28, 2019 Fund 10. ACH check. Computer check 150031. June 6, 2019 Funds 10, 21, 27 and 50. ACH checks. Computer checks 150039 – 150114. Void check. Wire transfer checks.*
 - B. *Activity Disbursements – June 6, 2019 Fund 60. Computer checks 15355 – 15358.*
 - C. *Payroll – May 31, 2019.*
 - D. *Unpaid Leave Policy 3430/4430 – Autumn Weed, paraprofessional, April 25, May 2, and May 8, 2019 – medical; May 13, 2019 – personal. David Kazda, teacher, May 29, 2019 – medical. Stephanie Battaglia – paraprofessional, May 24, 2019 – medical; May 28, 2019 – personal.*
 - E. *2018-19 Curriculum Project – 17 hours for Erin Lucas to review essential learning outcomes, learning targets and common assessments for her grade-level math course. 17 hours at \$22.00/hour = \$374.00. This project is to be funded from the 2018-19 district curriculum budget.*
- Motion carried unanimously.*
19. **ADJOURN:** *Motion by H. Sysimaki, second by T. Smaby, to adjourn at 7:09 p.m. Motion carried unanimously.*

Respectfully submitted by Kristen Fay, Board Secretary

Ann Garrity, Board President

Brian Haefs, Board Clerk

BH/kjf