



**School District of Onalaska**  
**Board of Education Reorganization Meeting Minutes**  
**Monday, April 27, 2020**

President Ann Garrity called the Onalaska Board of Education reorganization meeting to order on Monday, April 27, 2020 at 6:00 p.m. virtually and at 237 2nd Ave S, Onalaska, WI.

1. **ROLL CALL:**

**Members Present** - Tony Benson, Mark Cassellius, Shawn McAlister, Tim Smaby, Brian Haefs, Heather Sysimaki, and Ann Garrity. (All were virtual except Ann, Shawn, and Tony)

**Administrators/Directors Present** - Todd Antony, Kent Ellickson, Fayme Evenson, Laurie Enos, and Kristen Fay.

2. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG:** President Garrity led the group in the reciting of the Pledge of Allegiance.

3. **READING OF THE MISSION STATEMENT:** Mark Cassellius read the School Board Mission Statement.

4. **PUBLIC NOTICE:** Public notice was given to the requesting news media. The agenda was posted at the district office and on the district website.

5. **APPROVAL OF AGENDA:** *Motion by H. Sysimaki, second by B. Haefs, to approve the agenda as published. Roll call vote: M. Cassellius - yes, T. Smaby - yes, S. McAlister - yes, T. Benson - yes, B. Haefs, H. Sysimaki - yes, A. Garrity - yes. Motion carried 7-0.*

6. **PUBLIC INPUT:** There were no public speakers.

7. **ORGANIZATIONAL MEETING:**

A. OATH OF OFFICE – Board Secretary Kristen Fay administered the ceremonial oath of office to Tony Benson and Tim Smaby.

B. ELECTION OF OFFICERS

**Office of President** – *Tim Smaby nominated Ann Garrity for the office of President. Motion by T. Smaby, second by B. Haefs, to appoint Ann Garrity President of the Board of Education. Roll call vote: H. Sysimaki - yes, B. Haefs - yes, T. Benson - yes, S. McAlister - yes, T. Smaby - yes, M. Cassellius - yes, A. Garrity - yes. Motion carried 7-0.*

**Office of Vice President** – Brian Haefs nominated Heather Sysimaki for the office of Vice President. Motion by B. Haefs, second by A. Garrity, to appoint Heather Sysimaki Vice President of the Board of Education. Roll call vote: B. Haefs - yes, T. Benson - yes, M. Cassellius - yes, T. Smaby - yes, S. McAlister - yes, H. Sysimaki - yes, A. Garrity - yes. Motion carried 7-0.

**Office of Clerk** – Ann Garrity nominated Brian Haefs for the office of Clerk. Motion by A. Garrity, second by H. Sysimaki, to appoint Brian Haefs Clerk of the Board of Education. Roll call vote: T. Benson; T. Smaby, H. Sysimaki, B. Haefs, S. McAlister, M. Cassellius, A. Garrity - yes. Motion carried 7-0.

**Office of Deputy Clerk** – Brian Haefs nominated Tim Smaby for the office of Deputy Clerk. Motion by B. Haefs, second by H. Sysimaki, to appoint Tim Smaby Deputy Clerk of the Board of Education. Roll call vote: S. McAlister - yes, M. Cassellius - yes, B. Haefs - yes, H. Sysimaki - yes, T. Smaby - yes, T. Benson - yes, A. Garrity - yes. Motion carried 7-0.

**Office of Treasurer** – Heather Sysimaki nominated Mark Cassellius for the office of Treasurer. Motion by H. Sysimaki, second by A. Garrity, to appoint Mark Cassellius Treasurer of the Board of Education. Roll call vote: T. Smaby - yes, H. Sysimaki - yes, T. Benson - yes, S. McAlister - yes, M. Cassellius - yes, B. Haefs - yes, A. Garrity - yes. Motion carried 7-0.

**Office of Secretary** – Ann Garrity nominated Kristen Fay for the office of Secretary. Motion by A. Garrity, second by B. Haefs, to appoint Kristen Fay Secretary of the Board of Education. Roll call vote: B. Haefs - yes, S. McAlister - yes, T. Benson - yes, M. Cassellius - yes, H. Sysimaki - yes, T. Smaby - yes, A. Garrity - yes. Motion carried 7-0.

- C. BOARD MEETINGS – Motion by A. Garrity, second by S. McAlister, to approve the meeting schedule for May 2020 – April 2021, which is to continue with two (2) Board meetings per month, held on the second and fourth Monday of each month, with the exception of Memorial Day, which will be held the day after, and to not hold the second meeting in December; to hold all the Board of Education meetings at the District Office or virtually if needed; to commence the regular and special meetings at 6:00 p.m.; the regular and special Board meetings, barring any extenuating circumstances, will not extend past 10:00 p.m. and it is understood that any remaining items be tabled until the next regular Board meeting; and to continue the live broadcast and recording of the regular and budget meetings through the use of video streaming. Roll call vote: T. Smaby - yes, S. McAlister - yes, H. Sysimaki - yes, B. Haefs - yes, M. Cassellius - yes, T. Benson - yes, A. Garrity - yes. Motion carried 7-0.

D. METHOD OF PUBLISHING BOARD PROCEEDINGS -

1. **Official Newspaper** – Motion by H. Sysimaki, second by S. McAlister, to continue with The Courier as the official newspaper. Roll call vote: H. Sysimaki - yes, B. Haefs - yes, S. McAlister - yes, M. Cassellius - yes, T. Benson - yes, T. Smaby - yes, A. Garrity - yes. Motion carried 7-0.

2. **Distribution of Agendas** – Motion by B. Haefs, second by H. Sysimaki, to post agendas at the district office, in school buildings, when open, on the district web site, and give to the requesting news media. Roll call vote: T. Smaby - yes, M. Cassellius - yes, B. Haefs - yes, H. Sysimaki - yes, T. Benson - yes, S. McAlister - yes, A. Garrity - yes. Motion carried 7-0.
3. **Distribution of Minutes** – Motion by S. McAlister, second by M. Cassellius, to post proceedings on the district web site and in the official newspaper. Roll call vote: B. Haefs - yes, H. Sysimaki - yes, T. Benson - yes, M. Cassellius - yes, T. Smaby - yes, S. McAlister - yes, A. Garrity - yes. Motion carried 7-0.

E. FACSIMILE SIGNATURE – (SS 120.16)

1. Motion by M. Cassellius, second by H. Sysimaki, to approve Resolution #2020-001 authorizing facsimile signatures of clerk, treasurer, and president for payroll and voucher checks. Roll call vote: B. Haefs - yes, S. McAlister - yes, T. Smaby - yes, M. Cassellius - yes, T. Benson - yes, A. Garrity - yes. Motion carried 7-0.
2. Motion by B. Haefs, second by M. Cassellius, to approve Resolution #2020-002 authorizing the use of electronic signatures for Board president and clerk for teacher contracts, co-curricular contracts, and summer school contracts. Roll call vote: M. Cassellius - yes, T. Smaby - yes, S. McAlister - yes, T. Benson - yes, B. Haefs - yes, H. Sysimaki - yes, A. Garrity - yes. Motion carried 7-0.
3. Motion by S. McAlister, second by H. Sysimaki, to approve Resolution #2020-003 authorizing all institutions used as depositories to be authorized annually by the Board of Education. Roll call vote: H. Sysimaki - yes, B. Haefs - yes, T. Benson - yes, S. McAlister - yes, T. Smaby - yes, M. Cassellius - yes, A. Garrity - yes. Motion carried 7-0.
4. Motion by M. Cassellius, second by B. Haefs, to approve Resolution #2020-004 to continue to use the facsimile signature authorized April 23, 2018, until such date, as the new facsimile signature plate is received, no later than June 30, 2020. Roll call vote: B. Haefs - yes, T. Benson - yes, M. Cassellius - yes, T. Smaby - yes, S. McAlister - yes, H. Sysimaki - yes, A. Garrity - yes. Motion carried 7-0.

F. APPOINTMENT OF BOARD COMMITTEES AND ASSIGNMENTS -

The Board President will make the following appointments/assignments at a future meeting:

1. Board Committees
  - a. Teacher Negotiations (3)
  - b. Secretaries and Specialists Wage Information (2)
  - c. Paraprofessional Wage Information (2)
  - d. Custodial Wage Information (2)
  - e. School Nutrition Wage Information (2)
  - f. Administrator Wage Information (2)
  - g. Buildings and Grounds (2)
  - h. Transportation (2)
  - i. District Insurance (2)
  - j. Employee Handbook (2)

- k. Board Policies (2)
  - 2. Board Representation on Committees
    - a. Co-Curricular Policies and Appeals (2)
    - b. Tax Incremental Financing District (2)
    - c. Wellness (2)
    - d. Employee Recognition (2)
    - e. Educational Materials Reconsideration: will be appointed as needed
  - 3. Board Delegates and Alternates (1 delegate and 1 alternate)
    - a. WASB Convention (2)
    - b. CESA #4 Annual Meeting (2)
  - 4. Board Assignments
    - a. WASB Correspondence (2)
    - b. Legislative Advocacy (2)
    - c. Community Response (2)
    - d. School Calendar (2)
8. **ADJOURN:** *Motion by M. Cassellius, second by B. Haefs, to adjourn at 6:32 p.m. Roll call vote: T. Benson - yes, T. Smaby - yes, H. Sysimaki - yes, B. Haefs - yes, S. McAlister - yes, M. Cassellius - yes, A. Garrity - yes. Motion carried 7-0. Adjourned at 6:32 p.m.*

Respectfully submitted by Kristen Fay, Board Secretary

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Ann Garrity, Board President

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Brian Haefs, Board Clerk

BH/kjf