



School District of Onalaska Board of Education Reorganization Meeting Minutes Monday, April 22, 2019

Ann Garrity called the Onalaska Board of Education reorganization meeting to order on Monday, April 22, 2019 at 6:00 p.m. in the Board Room at 237 2nd Ave S, Onalaska, WI 54650.

1. **ROLL CALL:**

Members Present – Mark Cassellius, Shawn McAlister (Board elect), Jim Driscoll, Brian Haefs, Heather Sysimaki, and Ann Garrity (Board re-elect).

Members Absent – Tim Smaby.

Administrators/Directors Present – Fran Finco, Kent Ellickson, Anna Curtis, Jared Schaffner, Laurie Enos, Jed Kees, Clover Schmitt, Todd Saner, Sonya Ganther, and recording secretary Kristen Fay.

2. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG:** Ann Garrity led the group in the reciting of the Pledge of Allegiance.

3. **READING OF THE MISSION STATEMENT:** Mark Cassellius read the School Board Mission Statement.

4. **PUBLIC NOTICE:** Public notice was given to the requesting news media. The agenda was posted in school district buildings, city hall, the Omni Center, the public library, and on the district web site.

5. **APPROVAL OF AGENDA:** *Motion by H. Sysimaki, second by M. Cassellius, to approve the agenda as published. Motion carried unanimously.*

6. **PUBLIC INPUT:** There were no public speakers.

7. **ORGANIZATIONAL MEETING:**

A. OFFICIAL OATH OF SCHOOL BOARD MEMBERS – Board Secretary Kristen Fay administered the oath of office to Ann Garrity and Shawn McAlister.

B. ELECTION OF OFFICERS

Office of President – H. Sysimaki nominated Ann Garrity for the office of President. *Motion by H. Sysimaki, second by B. Haefs, to appoint Ann Garrity president of the Board of Education. Motion carried unanimously.*

Office of Vice President – A. Garrity nominated Heather Sysimaki for the office of Vice President. *Motion by A. Garrity, second by B. Haefs, to appoint Heather Sysimaki Vice President of the Board of Education. Motion carried unanimously.*

Office of Clerk – J. Driscoll nominated Brian Haefs for the office of Clerk. *Motion by J. Driscoll, second by H. Sysimaki, to appoint Brian Haefs Clerk of the Board of Education. Motion carried unanimously.*

Office of Deputy Clerk – A. Garrity nominated Tim Smaby for the office of Deputy Clerk. *Motion by A. Garrity, second by B. Haefs, to appoint Tim Smaby Deputy Clerk of the Board of Education. Motion carried unanimously.*

Office of Treasurer – B. Haefs nominated Jim Driscoll for the office of Treasurer. *Motion by B. Haefs, second by M. Cassellius, to appoint Jim Driscoll Treasurer of the Board of Education. Motion carried unanimously.*

Office of Secretary – H. Sysimaki nominated Kristen Fay for the office of Secretary. *Motion by H. Sysimaki, second by A. Garrity, to appoint Kristen Fay Secretary of the Board of Education. Motion carried unanimously.*

- C. BOARD MEETINGS – *Motion by M. Cassellius, second by H. Sysimaki, to continue with two (2) Board meetings per month, held on the second and fourth Monday of each month and that any meeting which falls on a holiday will be either cancelled or rescheduled at the meeting prior to the holiday; to hold all the Board of Education meetings at the Board of Education room at the District Office; to commence the regular and special meetings at 6:00 p.m.; the regular and special Board meetings, barring any extenuating circumstances, will not extend past 10:00 p.m. and it is understood that any remaining items be tabled until the next regular Board meeting; and to continue the live broadcast and recording of the regular and budget meetings through the use of Charter Communications and video streaming. Motion carried unanimously.*
- D. METHOD OF PUBLISHING BOARD PROCEEDINGS -
1. **Official Newspaper** – *Motion by H. Sysimaki, second by J. Driscoll, to continue with the Coulee Courier as the official newspaper. Motion carried unanimously.*
 2. **Distribution of Agendas** – *Motion by M. Cassellius, second by B. Haefs, to post agendas in all school district buildings, city hall, the public library, the Omni Center, and on the district web site. Motion carried unanimously.*
 3. **Distribution of Minutes** – *Motion by B. Haefs, second by H. Sysimaki, to post minutes/proceedings on the district web site and in the official newspaper. Motion carried unanimously.*
- E. FACSIMILE SIGNATURE – (SS 120.16)
1. *Motion by H. Sysimaki, second by B. Haefs, to approve Resolution #2019-001 authorizing facsimile signatures of clerk, treasurer, and president for payroll and voucher checks. Motion carried unanimously.*
 2. *Motion by M. Cassellius, second by J. Driscoll, to approve Resolution #2019-002 authorizing the use of electronic signatures for Board president and clerk for teacher contracts, co-curricular contracts, and summer school contracts. Motion carried unanimously.*
 3. *Motion by H. Sysimaki, second by J. Driscoll, to approve Resolution #2019-003 authorizing all institutions used as depositories to be authorized annually by the Board of Education. Motion carried unanimously.*

F. APPOINTMENT OF BOARD COMMITTEES AND ASSIGNMENTS -

The Board president will make the following appointments/assignments at the May 13, 2019 meeting:

1. Board Committees
 - a. Teacher Negotiations (3)
 - b. Secretaries and Specialists Wage Information (1)
 - c. Paraprofessional Wage Information (1)
 - d. Custodial Wage Information (1)
 - e. School Nutrition Wage Information (1)
 - f. Administrator Wage Information (2)
 - g. Buildings and Grounds (2)
 - h. Transportation (2)
 - i. District Insurance (2)
 - j. Employee Handbook (1)
 - k. Board Policies (2)
2. Board Representation on Committees
 - a. Co-Curricular Policies and Appeals (2)
 - b. Tax Incremental Financing District (1)
 - c. Wellness (1)
 - d. Educational Materials Reconsideration: will be appointed as needed
3. Board Delegates and Alternates (1 delegate and 1 alternate)
 - a. WASB Convention (2)
 - b. CESA #4 Annual Meeting (2)
4. Board Assignments
 - a. WASB Correspondence/Legislative Advocacy (1)
 - b. Community Response (2)

8. **ADJOURN:** *Motion by B. Haefs, second by M. Cassellius, to adjourn at 6:23 p.m. Motion carried unanimously.*

Respectfully,

Ann Garrity, President

Brian Haefs, Clerk