



School District of Onalaska Board of Education Regular Meeting Minutes Monday, March 25, 2019

President Ann Garrity called the Onalaska Board of Education regular meeting to order on Monday, March 25, 2019 at 6:00 p.m. in the Board Room at 237 2nd Ave S, Onalaska, WI 54650.

1. **ROLL CALL:**

Members Present – Mark Cassellius, Tim Smaby, Jim Driscoll, Brian Haefs, Heather Sysimaki and Ann Garrity.

Excused Absent – Deanna Verdon.

Administrators/Directors Present – Fran Finco, Kent Ellickson, Anna Curtis, Jared Schaffner, Laurie Enos, Jed Kees, Amy Russ, Todd Saner, Sonya Ganther and recording secretary Kristen Fay.

Others Present – Chris Schams, Brian Wopat, Zoe Simon and Amy Ticknor.

2. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG:** President Garrity led the group in the reciting of the Pledge of Allegiance.

3. **READING OF THE MISSION STATEMENT:** Heather Sysimaki read the School Board Mission Statement.

4. **PUBLIC NOTICE:** Public notice was given to the requesting news media. The agenda was posted in school district buildings, city hall, the Omni Center, the public library, and on the district web site.

5. **APPROVAL OF AGENDA:** *Motion by J. Driscoll, second by M. Cassellius, to approve the agenda as published. Motion carried unanimously.*

6. **APPROVAL OF MINUTES:** *Motion by H. Sysimaki, second by T. Smaby, to approve the March 11, 2019 regular meeting minutes. Motion carried unanimously.*

7. **PUBLIC INPUT:** There were no public speakers.

8. **STAFF RECOGNITION:**

- A. The Board recognized Northern Hills teacher Chris Schams on being the UW-La Crosse School of Education 2019 recipient of the WI State Pre-Service Educator Award from the WI Association of Colleges for Teacher Education.
- B. The Board recognized high school teacher Brian Wopat on being voted the best K-12 teacher in the 'Best of La Crosse County' poll.
- C. The Board recognized high school principal Jared Schaffner on receiving the Herb Kohl Foundation Principal Leadership Award for setting high standards for instruction, achievement and character, and creating a climate to best serve students, families, staff, and community.

9. **TRIP REQUESTS:**

- A. *Motion by H. Sysimaki, second by T. Smaby, to approve a high school student trip to France in June 2020. Motion carried unanimously.*
- B. *Motion by J. Driscoll, second by B. Haefs, to approve a high school student trip to Costa Rica in July 2020. Motion carried unanimously.*
- C. *Motion by T. Smaby, second by H. Sysimaki, to approve an orchestra and choral music student trip to New York City in March 2020. Motion carried unanimously.*

10. **STUDENT REPRESENTATIVE AND BUILDING ADMINISTRATOR REPORTS:**

The student representative and building administrators gave an update on:

- A. School progress on Board goals and initiatives
- B. Recent and upcoming school activities

11. **SOCIAL STUDIES CSI (CONTINUOUS SCHOOL IMPOROVEMENT) REPORT:** *Motion by H. Sysimaki, second by T. Smaby, to approve the Social Studies CSI report without budgetary implications. Motion carried unanimously.*

12. **BOARD POLICY:** Jared Schaffner presented revisions to Board Policy 5451.01 for a first reading and Board consideration.

13. **EMPLOYEE HANDBOOK:** *Motion by T. Smaby, second by H. Sysimaki, to approve the 2019-20 Employee Handbook. Motion carried unanimously.*

14. **INCLEMENT WEATHER DAYS:** *Motion by B. Haefs, second by M. Cassellius, to have Pre-Kindergarten students make up inclement weather days on April 26, May 3 and May 17, 2019 in order to have the necessary number of hours for the 2018-19 school year. Motion carried unanimously.*

15. **2019-20 CALENDAR:** *Motion by B. Haefs, second by T. Smaby, to designate February 14, 2020 and April 13, 2020 as make-up days if needed for the 2019-20 school year, with the provision that the explanation be detailed on the bottom of the calendar. Motion carried unanimously.*

16. **PERSONNEL REPORT:** Administration presented the personnel report for Board approval:

- A. RETIREMENT REQUEST – CERTIFIED STAFF – **Diane Rogala**, 1.0 FTE reading teacher at Northern Hills Elementary, effective at the end of the 2018-19 school year.
- B. RETIREMENT REQUEST – HOURLY STAFF – **Ron Lockington**, 1.0 FTE custodian at Northern Hills Elementary, effective April 26, 2019.
- C. NEW EMPLOYEE – HOURLY STAFF – **Autumn Weed** to fill the .533 FTE regular education paraprofessional position at the middle school, effective March 26, 2019 at \$15.93 per hour. This position was vacated by the resignation of Morgan Hoff.
- D. NEW EMPLOYEES – LIMITED TERM GROUNDSKEEPERS –
 - 1. **Shane Nelson** to fill the limited term groundskeeper position effective April 1, 2019 through November 1, 2019 at \$15.12 per hour, with the possibility of an extension if sporting events run later in November 2019. Approximate hours worked per week is 40.

2. **Brett Linskey** to fill the limited term groundskeeper position effective April 1, 2019 through November 1, 2019 at \$15.12 per hour, with the possibility of an extension if sporting events run later in November 2019. Approximate hours worked per week is 40.

E. POSITION CREATIONS –

1. 1.0 FTE special education paraprofessional at Northern Hills Elementary, for the remainder of the 2018-19 school year only. Flow-thru funding.
2. 1.0 FTE special education paraprofessional at Northern Hills Elementary. This position will be ongoing. District funding.
3. Four hour per day cook position at Northern Hills Elementary. District funding.

F. UNPAID LEAVE POLICY 4430 –

1. **Hannah Bott**, cook, March 29, April 4, and approximately April 20, 2019 through the end of the 2018-19 school year. Medical.
2. **Nancy Parcher**, cook, April 26, 2019. Family Event.

G. CO-CURRICULAR CONTRACT – **Brian Scarseth**, middle school boys' tennis coach, \$1,975. *Motion by B. Haefs, second by H. Sysimaki, to approve the personnel report. Motion carried unanimously.*

17. **CONSENT AGENDA:** *Motion by H. Sysimaki, second by T. Smaby, to approve the following under the consent agenda:*

- A. *Budgetary Disbursements – March 19, 2019 PCard Funds 10, 21, 27 and 50. Wire transfers. March 21, 2019 Funds 10, 21, 27 and 50. ACH checks. Computer checks 149449 – 149556. Void checks 131925, 132627, 133723, 136853, 137203, 138437, 138464, 140579, 143779, 145144, 146007, 146748, 149422. Wire transfers.*
- B. *Activity Disbursements – March 20, 2019 Fund 60. Computer checks 15319, 15320.*
- C. *Payroll – March 22, 2019.*
- D. *Financial Statements – February 2019.*
- E. *Activity Statements – February 2019.*
- F. *Unpaid Leave Policy 3430/4430 –*
 - i. *Julie Fischer, Eagle Bluff Paraprofessional, 3.5 hours on January 7, 2019 and 4.25 hours on March 6, 2019. Illness.*
 - ii. *Hannah Bott, high school cook, 2 hours on March 4, March 7, 8, 14 and 22, 2019. Medical.*
 - iii. *Denise Caauwe, middle school teacher, 4 hours on March 13, 2019. Illness.*
 - iv. *Jennifer Werlein, Northern Hills paraprofessional, March 22, 2019. Family event.*

Motion carried unanimously.

18. **ADJOURN:** *Motion by T. Smaby, second by H. Sysimaki, to adjourn at 7:07 p.m. Motion carried unanimously.*

Respectfully submitted by Kristen Fay, Board Secretary

Ann Garrity, Board President
BH/kjf

Brian Haefs, Board Clerk

03.25.19