



School District of Onalaska Board of Education Regular Meeting Minutes Monday, March 11, 2019

President Ann Garrity called the Onalaska Board of Education regular meeting to order on Monday, March 11, 2019 at 6:00 p.m. in the Board Room at 237 2nd Ave S, Onalaska, WI 54650.

1. **ROLL CALL:**

Members Present – Mark Cassellius, Tim Smaby, Jim Driscoll, Brian Haefs, Heather Sysimaki and Ann Garrity.

Excused Absent – Deanna Verdon.

Administrators/Directors Present – Fran Finco, Laurie Enos, Jared Schaffner, Charlie Ihle, Todd Saner, Clover Schmitt, Amy Russ, Jed Kees, Sonya Ganther and recording secretary Kristen Fay.

Others Present – Zoe Simon, Brittany Geary, Lauren Carlisle, Paige Eide, Marissa Hagen and Liz Peterson.

2. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG:** President Garrity led the group in the reciting of the Pledge of Allegiance.

3. **READING OF THE MISSION STATEMENT:** Jim Driscoll read the School Board Mission Statement.

4. **PUBLIC NOTICE:** Public notice was given to the requesting news media. The agenda was posted in school district buildings, city hall, the Omni Center, the public library, and on the district web site.

5. **APPROVAL OF AGENDA:** *Motion by H. Sysimaki, second by T. Smaby, to approve the agenda as published. Motion carried unanimously.*

6. **APPROVAL OF MINUTES:** *Motion by T. Smaby, second by B. Haefs, to approve the February 25, 2019 regular meeting minutes and the March 5, 2019 development meeting minutes. Motion carried unanimously.*

7. **PUBLIC INPUT:** There were no public speakers.

8. **RECOGNITION:** The Board recognized the OHS Dance Team on their recent trip to State where they took 1st place in Division 2 Jazz and 4th place in Pom. Brittany Geary, Dance Coach, and members of the dance team were in attendance.

9. **TRIP REQUESTS:**

A. *Motion by M. Cassellius, second by T. Smaby, to allow initial investigation of a high school student trip to Costa Rica in the summer of 2020. Motion carried unanimously.*

B. *Motion by H. Sysimaki, second by T. Smaby, to allow an overnight trip to Wisconsin Dells May 8-9, 2019 for selected students in the Functional Job Skills Class at OHS. The trip will use funds earned from the school-based enterprise selling spirit chains. Motion carried unanimously.*

- C. *Motion by B. Haefs, second by H. Sysimaki, to approve 5th grade overnight trips to Eagle Bluff Environmental Learning Center: Eagle Bluff – April 24-26, 2019, Northern Hills – May 1-3, 2019, and Irving Pertzsch – May 8-10, 2019. Motion carried unanimously.*

10. **STUDENT REPRESENTATIVE AND BUILDING ADMINISTRATOR REPORTS:**

Building administrators gave an update on:

- A. School progress on Board goals and initiatives
- B. Recent and upcoming school activities

11. **DONATION RECOGNITION:** *Motion by M. Cassellius, second by B. Haefs, to approve a donation of \$6,041 from the Onalaska Hilltopper Athletic Booster Club for new headsets for the football program. Motion carried unanimously.*

12. **GRANT APPLICATION REQUEST:** *Motion by J. Driscoll, second by T. Smaby, to grant Brian Wopat permission to apply for a WAFLT Grant for French games for the classroom. Grant amount could equal \$500.00. Motion carried unanimously.*

13. **FUNDRAISER REQUESTS:**

- A. *Motion by T. Smaby, second by B. Haefs, to allow Sarah Simmons to hold a Donor's Choose fundraiser for diverse books for the classroom. Fundraising goal is \$300. Motion carried unanimously.*
- B. *Motion by H. Sysimaki, second by T. Smaby, to allow the Eagle Bluff PTO to hold a fingerprint art raffle during the dance at Eagle Bluff on April 5, 2019. Fundraising goal is \$750. Motion carried unanimously.*

14. **GROUP HEALTH INSURANCE SELECTION FOR 2019-20:** *Motion by T. Smaby, second by H. Sysimaki, to maintain the current health insurance plan with Quartz with a zero percent increase for 2019-20. Motion carried unanimously.*

15. **EMPLOYEE HANDBOOK:** Administration presented the 2019-20 Employee Handbook for a first reading and Board consideration.

16. **INCLEMENT WEATHER DAYS RECOMMENDATION:** *Motion by T. Smaby, second by J. Driscoll, to approve administration's recommendation for days missed due to inclement weather:*

- *Seniors will get out of school at the end of the day Tuesday, May 21.*
- *K-11 students will not have to make up any of the days missed.*
- *K-11 students' last day will be on June 5. It will be an early release day.*
- *PK4 students' last day will be on June 4 at the end of the day.*
- *Teachers/certified staff will still have to make up the five days of school we missed. Three of those days will be June 7, 10 and 11 when teachers/certified staff will report to work in their respective buildings.*
- *The other two days for teachers/certified staff will be made up through self-directed professional development as approved by the building administrators or director. The deadline to complete those two days is June 6, 2019. Administrators have the guidelines for approving that work.*

Motion carried unanimously.

17. **PERSONNEL REPORT:** Administration presented the personnel report for Board approval:
- A. RETIREMENT REQUEST – CERTIFIED STAFF – **Mary Koblitz**, 1.0 FTE At Risk teacher at the high school, effective the end of the 2018-19 school year.
 - B. NEW EMPLOYEES – HOURLY STAFF –
 - 1. **Kimberly Mellon** to fill the 1.0 FTE special education paraprofessional position at Eagle Bluff Elementary, effective March 12, 2019 at \$16.46 per hour and contingent on certification from the WI Department of Public Instruction. This is a newly created position.
 - 2. **Ellyn Devine** to fill the 4 hour per day cook position at Northern Hills Elementary effective March 12, 2019 at \$15.40 per hour. This position was vacated by the resignation of Kelli Eckerman.
 - 3. **Elizabeth Oelke** to fill the limited term driver position effective March 20, 2019 at \$17.79 per hour. Position is not to exceed 28 hours per week. This position was vacated by the resignation of Keith Kron.
 - C. CO-CURRICULAR CONTRACTS –
 - 1. **Scott Pollack**, JV boys’ baseball coach, ½ contract, \$1,182.50.
 - 2. **Tony DeGaetano**, JV boys’ baseball coach, ½ contract, \$1,182.50.
 - D. EXTRA DUTY – CERTIFIED STAFF – Up to 20 additional hours for **John Horman** to prepare all necessary materials for AP testing. \$40.39 per hour = \$807.80.
 - E. RESIGNATION NOTIFICATIONS – HOURLY STAFF –
 - 1. **Valerie Siebels**, .667 FTE regular education paraprofessional at Northern Hills Elementary, effective April 17, 2019.
 - 2. **Gerald Collins**, 6 hour per day cook at the central kitchen, effective March 29, 2019.
 - 3. **Keith Kron**, limited term driver, effective March 5, 2019.

Motion by H. Sysimaki, second by T. Smaby, to approve the personnel report. Motion carried unanimously.

18. **CONSENT AGENDA:** *Motion by M. Cassellius, second by B. Haefs, to approve the following under the consent agenda:*
- A. *Budgetary Disbursements – February 26, 2019 Fund 10. Computer check 149306. March 7, 2019 Funds 10, 21, 27, 50 and 72. ACH checks. Computer checks 149313 – 149428. Wire transfers.*
 - B. *Activity Disbursements – March 7, 2019 Fund 60. Computer checks 15315 – 15318.*
 - C. *Payroll – March 8, 2019.*
 - D. *Co-Curricular Contract – Thomas Fortier, HS asst. wrestling coach, \$3,010.*

Motion carried unanimously.

19. **ADJOURN:** *Motion by T. Smaby, second by H. Sysimaki, to adjourn at 7:10 p.m. Motion carried unanimously.*

Respectfully submitted by Kristen Fay, Board Secretary

Ann Garrity, Board President

Brian Haefs, Board Clerk

BH/kjf