

**SCHOOL DISTRICT OF ONALASKA
237 2ND AVE S, ONALASKA, WI 54650**

BOARD OF EDUCATION REGULAR MEETING MINUTES January 28, 2019
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President Ann Garrity called the Onalaska Board of Education regular meeting to order on Monday, January 28, 2019 at 6:00 p.m. in the Board Room at 237 2nd Ave S, Onalaska, WI 54650.

1. **ROLL CALL:**
Members Present – Mark Cassellius, Tim Smaby, Deanna Verdon, Jim Driscoll, Brian Haefs, Heather Sysimaki and Ann Garrity.
Administrators/Directors Present – Fran Finco, Roger Fruit, Kent Ellickson, Laurie Enos, Jared Schaffner, Anna Curtis, Todd Saner, Clover Schmitt, Amy Russ, Lish Olson, Sonya Ganther and recording secretary Kristen Fay.
Others Present – Kelsey Brahmstadt, Emily Perry and Patrick Clements.
2. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG:** President Garrity led the group in the reciting of the Pledge of Allegiance.
3. **READING OF THE MISSION STATEMENT:** Tim Smaby read the School Board Mission Statement.
4. **PUBLIC NOTICE:** Public notice was given to the requesting news media. The agenda was posted in school district buildings, city hall, the Omni Center, the public library, and on the district web site.
5. **APPROVAL OF AGENDA:** *Motion by M. Cassellius, second by J. Driscoll, to approve the agenda with the removal of item 8B – recognition of Tiffany Beltz. Motion carried unanimously.*
6. **APPROVAL OF MINUTES:** *Motion by H. Sysimaki, second by T. Smaby, to approve the January 14, 2019 regular meeting minutes. Motion carried unanimously.*
7. **PUBLIC INPUT:** There were no public speakers.
8. **STAFF RECOGNITION:** The Board recognized district nurse Kelsey Brahmstadt for receiving her Master of Servant Leadership Degree from Viterbo University.
9. **DONATION RECOGNITION:**
 - A. The Board recognized donors who contributed to paying for unpaid lunch accounts.
 - B. The Board recognized Patrick Clements and family for their donation of 550 t-shirts for Northern Hills students and staff to promote school spirit and kindness. Donation total is approx. \$2,000.
10. **STUDENT REPRESENTATIVE AND BUILDING ADMINISTRATOR REPORTS:**

Building administrators updated the Board on:

 - A. School progress on Board goals and initiatives
 - B. Recent and upcoming school activities

11. **EMPLOYEE WELLNESS:**

Sonya Ganther presented an overview of the Employee Wellness Program and the results of the Employee Health Risk Assessments.

12. **OPEN ENROLLMENT:** *Motion by D. Verdon, second by T. Smaby, to apply the following open enrollment restrictions for 2019-20 for regular education and special education:*

Grade Level 2019-20	Recommended Maximum Enrollment (# teachers x students/class = recommended maximum enrollment)	Projected Enrollment 2019-20 (as of 1-25-19)	Space for Open Enrollment 2019-20 # of Students
PK			No Restrictions
K	11 x 21 = 231	*217	No Restrictions
1	11 x 22 = 242	201	No Restrictions
2	11 x 23 = 253	202	No Restrictions
3	11 x 24 = 264	219	No Restrictions
4	11 x 25 = 275	231	No Restrictions
5	10 x 26 = 286	228	No Restrictions
6	8 x 29 = 232	211	No Restrictions
7	8 x 29 = 232	224	8
8	8 x 29 = 232	250	0
9	No Restrictions	232	No Restrictions
10	No Restrictions	231	No Restrictions
11	No Restrictions	244	No Restrictions
12	No Restrictions	243	No Restrictions

	Number of FTE Teachers	Current Number of Students	Number of Students moving to Next Level	Projected Enrollment for 2019-20	Projected Teacher-Student Ratio	Space for OE
Cross Categorical	2.0	34	10	27 (3 incoming students)	1:14 (Recommended 12 maximum)	0

Intellectual Disability/Autism	1.0	5	1	5 (1 incoming student)	1:5 (Recommended 7 maximum)	2
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Speech/Language Therapy Program
Example of District Wide Space Determination:

	Number of FTE Teachers	Projected Enrollment for 2019-20	Projected Teacher-Student Ratio	Space for OE
District Speech/Language Therapy Program	6.0	242	1:40 (Recommended 40 maximum)	0

Program	Elementary	Middle School	High School
Cross Categorical Program	11 Total (10 IP, 1 NH, 0 EB)	5 (6th Grade) 10 (7th Grade) 3 (8th Grade) 1 (Grades 6-8 Level 1)	0
Severe Emotional Behavioral Disability Program	N/A	3	0
Intellectual Disability/Autism Program	1 (1 EB)	5 (Grades 6-8 Level 2) 4 (Grades 6-8 Level 3)	0
Early Childhood Program	0	N/A	N/A
Speech and Language Program	0 Total for District		
Individual Paraprofessional	Students with special education needs requesting Open Enrollment into the district who require 1:1 adult support for the entirety of the school day will be denied.		

Motion carried unanimously.

13. **YOUTH RISK BEHAVIOR SURVEY:** Motion by T. Smaby, second by H. Sysimaki, to allow 8th grade students and high school students to participate in the WI Youth Risk Behavior Survey in the 2018-19 school year. Motion carried unanimously.
14. **DISTRICT MILEAGE AND EXPENSE REIMBURSEMENT UPDATES:** Motion by M. Cassellius, second by H. Sysimaki, to approve the mileage and expense reimbursement sections of the Employee Handbook. Motion carried unanimously.

15. **2019-20 BUDGET & MODEL:** Kent Ellickson reviewed possible 2019-20 budget scenarios using the updated district multi-year budget model.
16. **2019-20 CALENDAR:** *Motion by B. Haefs, second by J. Driscoll, to approve the 2019-20 calendar. Motion carried unanimously.*
17. **BOARD POLICY:** Fran Finco presented revisions to Board Policy 5722 for a first reading and Board consideration.
18. **PERSONNEL REPORT:** Administration presented the personnel report for Board approval:
 - A. RETIREMENT REQUEST – ADMINISTRATION – **Roger Fruit**, Director of Instructional Services and Technology, effective June 30, 2019 and subject to the \$1,000 penalty.
 - B. NEW EMPLOYEE – LIMITED TERM CERTIFIED STAFF – **Hannah Manders** to fill the 1.0 FTE limited term math teacher position at the middle school effective January 28, 2019 through the end of the 2018-19 school year only at BA 0 prorated at \$18,832.33 for 88.5 days, with unpaid days of March 18 (1/2 day), March 19 and 20, 2019, and contingent on certification from the WI Department of Public Instruction. This position was vacated by the resignation of Peggy Vogel.
 - C. POSITION CREATION – 1.0 FTE special education paraprofessional position at Eagle Bluff Elementary.
 - D. EXTENDED CONTRACT – **Nicole Ruediger**, high school family and consumer education teacher, 1/16 contract for an extra class period for one semester at \$3,283.25.
 - E. CO-CURRICULAR CONTRACT – **Jackson Shaw**, middle school asst. track coach, \$1,575.00.
 - F. CO-CURRICULAR LEAVE OF ABSENCE – **Cory Kemnitz**, 7th grade football coach, effective January 18, 2019 for the 2019-20 school year only.
 - G. CO-CURRICULAR RESIGNATION – **Jonathan Jansky**, HS asst. football coach, effective January 17, 2019
 - H. RESIGNATION NOTIFICATION – HOURLY STAFF – **Trisha Johnson**, health paraprofessional at Eagle Bluff Elementary, effective February 1, 2019.
Motion by H. Sysimaki, second by T. Smaby, to approve the personnel report as presented. Motion carried unanimously.
19. **COMMUNICATIONS:** 2019 State Education Convention – Board members and administration gave a short synopsis of workshops attended at the 2019 State Education Convention held in Milwaukee January 23-25, 2019.
20. **CONSENT AGENDA:** *Motion by H. Sysimaki, second by T. Smaby, to approve the following under the consent agenda:*
 - A. *Budgetary Disbursements – January 22, 2019 Fund 10. Computer check 148813. January 24, 2019 PCard Fund 10 and 21. Wire transfers. January 24, 2019 Fund 10, 21, 27, 50 and 72. ACH checks. Computer checks 148824 – 148939. Wire transfers.*

- B. Activity Disbursements – January 24, 2019 Fund 60. Computer checks 15309 – 15310.
- C. Payroll – January 25, 2019
- D. Financial Statements – December 2018
- E. Activity Account – December 2018

Motion carried unanimously.

21. **CLOSED SESSION:** Motion by B. Haefs, second by M. Cassellius, to convene in closed session pursuant to s. 19.85 (1)(c), (e), and/or (f), Wis. Stats., as appropriate, to discuss competing proposals from executive search consulting firms. The Board may meet with one or more representatives of competing firms. In addition, the Board will discuss a former staff member’s request for a modification/exception to their contract, and related personal circumstances. The Board may take action in closed session. The Board will entertain a motion to adjourn the meeting at the conclusion of closed session. Roll call vote: B. Haefs – yes; D. Verdon – yes; J. Driscoll – yes; M. Cassellius – yes; H. Sysimaki – yes; T. Smaby – yes; A. Garrity – yes. Convened to closed session at 7:49 p.m.
22. **ADJOURN:** Motion by T. Smaby, second by D. Verdon, to adjourn at 9:02 p.m. Motion carried unanimously.

Respectfully,

Ann Garrity, Board President

Brian Haefs, Board Clerk

BH/kjf