

SCHOOL DISTRICT OF ONALASKA
237 2ND AVE S, ONALASKA, WI 54650

BOARD OF EDUCATION REGULAR MEETING MINUTES January 14, 2019
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President Ann Garrity called the Onalaska Board of Education regular meeting to order on Monday, January 14, 2019 at 6:00 p.m. in the Board Room at 237 2nd Ave S, Onalaska, WI 54650.

1. **ROLL CALL:**

Members Present – Mark Cassellius, Tim Smaby, Deanna Verdon, Jim Driscoll, Brian Haefs, Heather Sysimaki and Ann Garrity.

Administrators/Directors Present – Fran Finco, Roger Fruit, Kent Ellickson, Laurie Enos, Jared Schaffner, Charlie Ihle, Jed Kees, Sonya Ganther and recording secretary Kristen Fay.

Others Present – Jena Oeltjen and Kody Koblitz.

2. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG:** President Garrity led the group in the reciting of the Pledge of Allegiance.

3. **READING OF THE MISSION STATEMENT:** Heather Sysimaki read the School Board Mission Statement.

4. **PUBLIC NOTICE:** Public notice was given to the requesting news media. The agenda was posted in school district buildings, city hall, the Omni Center, the public library, and on the district web site.

5. **APPROVAL OF AGENDA:** *Motion by M. Cassellius, second by B. Haefs, to approve the agenda as presented. Motion carried unanimously.*

6. **APPROVAL OF MINUTES:** *Motion by H. Sysimaki, second by T. Smaby, to approve the December 10, 2018 regular meeting minutes and the December 10, 2018 closed meeting minutes. Motion carried unanimously.*

7. **PUBLIC INPUT:** There were no public speakers.

8. **DONATION RECOGNITION:**

- A. High school teacher Jena Oeltjen was in attendance to present a donation of \$2,000 from Dancing with the O-Club Stars to the Kody Koblitz family.
- B. *Motion by M. Cassellius, second by J. Driscoll, to approve a donation of \$3,000 from the George and Virginia Schneider Family Fund of the La Crosse Community Foundation for the Books for Kids program. Motion carried unanimously.*
- C. The Board recognized a donation of \$200 from Irving Pertzsch parent Tracy Laufenberg to be used towards items for the Great Start Room.
- D. The Board recognized a donation of \$750 from the Marine Credit Union Foundation for the district food pantry.
- E. The Board recognized an anonymous donation of \$50 for the Books for Kids program.

9. **STUDENT REPRESENTATIVE AND BUILDING ADMINISTRATOR REPORTS:**
Building administrators updated the Board on:
A. School progress on Board goals and initiatives
B. Recent and upcoming school activities
10. **GRANT APPLICATION REQUESTS:**
A. *Motion by H. Sysimaki, second by T. Smaby, to grant teacher Ali Cunningham permission to apply for a WXOW Tools for Schools Grant to purchase two iPad Minis and cases for the classroom. Grant amount could total \$750.00. Motion carried unanimously.*
B. *Motion by D. Verdon, second by H. Sysimaki, to grant teacher Erin Lucas permission to apply for a WREA (WI Retired Educators Association) Challenge Award Grant for funding toward continuing the 8th grade Courage Retreat. Grant amount could total \$2,000. Motion carried unanimously.*
11. **FUNDRAISER REQUEST:** *Motion by M. Cassellius, second by B. Haefs, to grant Northern Hills PTO permission to hold a fundraiser at the Breakfast Club where parents and their children would help bus tables. Fundraising goal is \$500 and would help offset costs for the Eagle Bluff Environmental Learning Center. Motion carried unanimously.*
12. **ONLINE COURSE ENROLLMENT POLICY:** *Motion by J. Driscoll, second by T. Smaby, to approve revisions to the Online Course Enrollment Policy 2371.01. Motion carried unanimously.*
13. **DISTRICT-OWNED FIBER PROJECT:** *Motion by M. Cassellius, second by B. Haefs, to approve a Scope of Work Agreement with Livermore Technologies to provide project management services for the construction of the district-owned fiber project scheduled for the spring/summer of 2019. The project is not to exceed 444 hours or \$48,940. Motion carried unanimously.*
14. **DISTRICT MILEAGE AND EXPENSE REIMBURSEMENT UPDATES:** Kent Ellickson presented revisions to the mileage and expense reimbursement sections of the Employee Handbook for a first reading and Board consideration.
15. **PURCHASE OF VEHICLE:** *Motion by M. Cassellius, second by T. Smaby, to approve the bid and purchase of a 2019 Ford Transit Van from Brenengen Automotive Group at \$27,870 for special education, homeless, and other miscellaneous transportation needs. Motion carried unanimously.*
16. **TAX INCREMENTAL DISTRICT #5:** Mark Cassellius gave an update on the City of Onalaska's Tax Incremental District (TID) #5.
17. **2019-20 CALENDAR:** The Board and administration presented the 2019-20 calendar for a first reading and Board consideration.
18. **PERSONNEL REPORT:** Administration presented the personnel report for Board approval:
A. RETIREMENT REQUEST – ADMINISTRATION – **Fran Finco**, Superintendent, effective June 30, 2019.
B. RESIGNATION REQUEST – CERTIFIED STAFF – **Peggy Vogel**, science teacher at the middle school, effective January 25, 2019 and subject to the \$1,000 penalty.

- C. NEW EMPLOYEES – HOURLY STAFF –
1. **Zachary Schneeberger** to fill the .533 FTE regular education paraprofessional position at the middle school effective January 15, 2019 at \$15.93 per hour. This position was vacated by the resignation of Katrina Klatt.
 2. **Zachary Bieze** to fill the .533 FTE special education paraprofessional position at the high school effective January 15, 2019 at \$16.46 per hour and contingent on certification from the WI Department of Public Instruction. This position was vacated by the transfer of Kim Haeuser.
- D. TITLE I EMPLOYMENT SERVICES FOR PAROCHIAL SCHOOLS – **Amy Hargrove**, St. Patrick’s teacher, not to exceed 208.1 hours for Title I services for the 2018-19 school year only at \$26.60 per hour = \$5,535.46. This is funded through 2018-19 funds.
- E. POSITION CREATIONS – Two (2) limited term van drivers/custodians district-wide, not to exceed 28 average weekly hours. Position is school-year only.
- F. EXTENDED CONTRACTS –
1. **Zoe Simon**, high school science teacher, 1/16 contract for an extra class period for one semester at \$2,708.19.
 2. **Rhett Hanson**, high school science teacher, 1/16 contract for an extra class period for one semester at \$4,394.44. This overload will take the place of a previously approved overload for Tony Ferries.
- G. 2018-19 CURRICULUM PROJECTS –
1. 20 hours for **Eric Wojta** for the development of the AP Calculus BC course. 20 hours at \$22.00/hour = \$440.00. This project is to be funded from the 2018-19 district curriculum budget.
 2. 15 hours for **Nancy Zadow** to create Google Classrooms for common speech and language targets. 15 hours at \$22.00/hour = \$330.00. This project is to be funded from special education funding.
- H. CO-CURRICULAR LEAVES OF ABSENCE –
1. **Marci Fischer**, middle school activities director, from January 2, 2019 through the end of the 2018-19 school year only.
 2. **Steven Christianson**, middle school asst. track coach, for the 2018-19 school year only.
- I. CO-CURRICULAR RESIGNATION – **Jessica Apfel-Miller**, dance team co-head coach, effective December 10, 2018.
- J. CO-CURRICULAR CONTRACTS –
1. **Erin Needham**, O Club co-adviser, for the remainder of the 2018-19 school year, \$103.66.
 2. **Jena Oeltjen**, O Club co-adviser, for the remainder of the 2018-19 school year, \$103.66.
 3. **JJ Jansky**, middle school activities director, from January 2, 2019 through the end of the 2018-19 school year, \$2,497.50.
 4. **Rebecca Clark**, 7th grade girls’ basketball asst. coach, \$1,575.
 5. **Rachel Lee**, middle school asst. track coach, \$1,575, for the 2018-19 school year only.
 6. **Katherine Hansen**, middle school show choir asst. director, as needed, \$662.20.

- K. UNPAID LEAVE POLICY 2770 – **Traci Breit**, middle school teacher, April 2-5, 2019.
- L. RESIGNATION NOTIFICATIONS – HOURLY STAFF –
 - 1. **Bailey Proudfoot**, high school special education paraprofessional, effective December 21, 2018.
 - 2. **Katrina Klatt**, middle school regular education paraprofessional, effective December 3, 2018.
 - 3. **Kelli Eckerman**, Northern Hills Elementary school nutrition employee, effective January 4, 2019.

Motion by H. Sysimaki, second by M. Cassellius, to approve the personnel report. Motion carried unanimously.

- 19. **CROSSING GUARD RECOGNITION WEEK:** The State Superintendent of Public Instruction has proclaimed January 14-18, 2019 as Adult School Crossing Guard Recognition Week. Heather Sysimaki read the proclamation.
- 20. **RESOLUTIONS TO BE CONSIDERED BY THE 2019 WASB DELEGATE ASSEMBLY:** Tim Smaby presented the 2018-19 WASB Delegate Assembly Resolutions for Board recommendations.
- 21. **CONSENT AGENDA:** *Motion by H. Sysimaki, second by T. Smaby, to approve the following under the consent agenda:*
 - A. *Budgetary Disbursements – December 14, 2018 Funds 10, 21, 27 and 20. ACH checks. Computer checks 148514 – 148607. Wire transfer. December 20, 2018 PCard Funds 10 and 21. Wire transfer. December 20, 2018 Funds 10, 21, 27 and 50. ACH checks. Computer checks 148618 – 148691. December 27, 2018 Funds 10, 21, 27 and 50. Wire transfers. January 2, 2019 Fund 10. Wire transfers. January 4, 2019 Funds 10 and 21. Computer check 148692. January 4, 2019 Fund 10. Wire transfers. January 10, 2019 Funds 10, 21, 27, 50 and 72. ACH checks. Computer checks 148699 – 148812. Wire transfers.*
 - B. *Activity Disbursements – December 20, 2018 Fund 60. Computer checks 15300 – 15305. January 4, 2019 Fund 60. Computer checks 15306 – 15308. Wire transfer check.*
 - C. *Payroll – December 14, 2018, December 28, 2018 & January 11, 2019.*
 - D. *Financial Statements – November 2018.*
 - E. *Activity Account – November 2018.*
 - F. *Co-Curricular contract correction – Tony Frick, 8th grade softball coach, from \$1,575 to \$1,975.*
 - G. *Other Pay – Robbie Coe, sound system/recording of: Fall Festival: 5 hours on November 1, 2018, 4 hours on November 2, 2018, and 3 hours on December 10, 2018 for the winter concert. \$29.53/hour x 12 hours = \$354.36.*
 - H. *Allecia Kruser, unpaid leave Policy 2763, January 4, 2019.*
- 22. **ADJOURN:** *Motion by H. Sysimaki, second by T. Smaby, to adjourn at 7:27 p.m. Motion carried unanimously.*

Respectfully,

Ann Garrity, Board President

Brian Haefs, Board Clerk

BH/kjf

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